**Minutes of the Utah Defense Alliance Board Meeting**

**May 16, 2018, 7:30am to 9:00am**

**Weber Basin Water Conservancy District Board Room**

**Welcome Board Members and Guests:** President Tage Flint welcomed the board members.

**Approval of Last Meeting Minutes for the Board Meeting held on Feb 21, 2017:**

**Motion** to approve the last meeting minutes: Vickie McCall, 2nd Randy Tymofichuk. The motion passed unanimously.

**Revised UDA Reimbursement Procedures -- Information Item:**

A brief review of the online reimbursement procedures was provided. Highlights are:

Two of the following are required to approve travel reimbursement (Tage Flint, Kevin Sullivan, Mike Bouwhuis). The request then flows to John Peterson for payment. Direct transfer into your account is the preferred reimbursement method. Frequent travelers have been e-mailed to encourage them to get the routing info to John. The process have proven to be more efficient with two weeks being the maximum expected flow time for reimbursement.

**Adaptive Playgrounds at Exceptional Family Member Program (EFMP) Bases (Hugo Horstman) -- Information Item:**

Hill AFB is designated as one of twelve EFMP bases. This provides a path to create adaptive playgrounds for those with special needs. Info from the Weber Schools Foundation indicates that the costs for such is about $100K each. The Hill Spouse’s Club and Wolf Creek Foundation are in the process of raising funds for an adaptive playground. Hugo offered a proposal that UDA engage the USAF/DoD to change current regulations such that if a new playground is built that it be an “adaptive” playground if the EFMP base doesn’t already have one.

**ACTION**: Discuss with Kathy Ferguson (TRG) to further develop the idea and add to an EXCOM agenda for discussion.

**Motion**: Horstman moved creation of a “resolution” on the topic for consideration following completion of the above action. 2nd Pat Condon. Motion passed unanimously.

**UDA 2019 Budget -- Board Action:**

Kevin Sullivan reviewed the draft 2019 budget. He stated that we have a current balance of about $1.4M. V. McCall noted that this balance is held in reserve in anticipation of future efforts to engage in facility/mission realignment related activities facing Utah. Gary Harter mentioned that some sensitivity exists to the balance growing much more.

Pat Condon asked if the draft budget was balanced revenue vs. expenses. K. Sullivan responded yes it was a balanced budget.

R. Hartle recommended reducing the SDC program support from $5K to $3K which will meet the expected obligation. The draft budget was revised as recommended.

Steve Hiatt asked about FDIC protection – it is covered by the Bank of Utah.

**Motion**: Bob Stevenson moved board approval of the revised draft budget 2nd M. Bouwhuis. Motion passed unanimously.

**Action Item follow-up, Feb Board Meeting (Ted Frederick) -- Information Item:** A letter was sent to the SECAF highlighting Utah legislative action on military spouse license reciprocity. It has since been moved up by SECAF to OSD and action was reportedly taking place in the Whitehouse to consider and Executive Order to further help.

T. Flint sent the Utah Code language out and is getting good feedback from others. Col. Eberlan shared his experience as his wife is a speech pathology therapist and offered that this is a big deal for military members and their families. Brain Garrett stated Lyle Hilliard or Laurie Faulk are working with the Uniformed Law Commission and that insurance licensing was exempted but there’s no state fee.

**ACTION**: Ted Frederick will forward an email he has related to the above.

**Action Item Follow-up, Feb Board Meeting (Kevin Sullivan):** At the February meeting, K. Sullivan took an action to draft a letter regarding HPSI to SECAF for consideration by the Davis Council of Governments and Weber County. Letters have been drafted and sent.

**Other Business:**

G. Harter introduced the topic of Utah Workforce and ongoing perceptions of availability challenges as growth continues in the state. Ben Hart noted that the state is working the concerns relative to the defense/military workforce and the perception that the great growth being experienced in Utah may limit further growth. He believes there are misperceptions around limits. The discussion on HPSI is an example of how some are viewing the situation. Positive progress in programs like Utah Aerospace Pathways are examples of addressing workforce limits. Hill AFB and numerous aerospace companies are responding well to recent graduates of such programs. It was mentioned that it’s critical to keep carrying the message backed up with data and anecdotal examples. UDA will continue to work with TRG on this challenge. Brian Garrett highlighted the potential unintended consequence that retention of Guard/Reservists may decline as those skills move to industry and suggested co-messaging for local control in decisions.

P. Condon asked B. Hart what links the state has with the Transition Assistance Program (TAP). Hart replied that UT Department of Workforce services engages with TAP. Bob Stevenson noted how successful our Applied Tech Colleges have been at reacting to markets skills demands.

R. Tymofichuk reminded the group that obtaining clearances is another challenge affecting this topic and described actions taken with interns that pre-prep then to enter the DoD industry workforce.

V. McCall outbriefed the board on her recent PACAF visit and suggested that we engage with the Congressional Delegation on key issues. T. Flint noted that a larger visit is in work and well as the CODEL visiting us. P. Condon requested a trip summary, which T. Flint agreed to provide for info to the board. ACC-388th and 419th are communicating their issues and the 75th ABW/CC suggested that the ABW visit with UDA to make sure we have clarity on the key issues there.

T. Flint shared ideas for logos and passed them around for feedback.

H. Horstman reported out on his conference attendance noting that STEM was a priority internationally and that the RAF stated that the purchase cost of their F-35 was 40% of the Life Cycle Cost of the platform. They are looking ahead two generations and see the workload for cyber as a challenge. This led to a broader discussion on UAS.

R. Hartle outbriefed his attendance at the May SDC symposium in Shreveport, LA. It was well attended with the topic focused on mentoring and creating the future nuclear enterprise workforce.

Aaron Goodman shared that the Child Development Center was estimated to lose 50% due to a contractor fee increase. Also there’s a major Civilian Personnel hiring freeze. We are on the verge of wildland fire season and all are watchful.

B. Garrett stated that 99% of what Utah has done also applies to the Guard/Reserve force and this should be added to our messaging.

 K. Sullivan updated the group on upcoming leadership changes.

**Adjourn:** Motion to adjourn by Shawn Milne. 2nd by P. Condon. Meeting adjourned at 9:08am

**Upcoming Events of Interest:**

Jun 23-24, Hill AFB Air Show

Jul 17-19, Hill AFB Outreach Conference/Focus on Defense Symposium/AEF Golf

Aug 15, 2018, UDA Board Meeting (Tooele)

Oct 3, 2018 Minuteman III Test Launch?

Nov 21, 2018, UDA Board Meeting

**Those Attending:**  Tage Flint, Steve Rush, Gary Harter, Mike Bouwhuis, Rick Hartle, Kevin Sullivan, Vickie McCall, Pat Condon, Hugo Horstman, Brian Garrett, Bob Stevenson, Randy Elliott, Steve Hiatt, Michael Jensen, Randy Tymofichuk, Weston Saunders, Benjamin Hart, Shawn Milne, John Peterson, Jim Taggart, Aaron Goodman, Col. John Eberlan

Adam Shippee (Stewart), Joshua Emfield (Curtis), Nathan Jackson (Hatch), Ryan Wilcox (Lee), Dell Smith (Stewart), Ted Frederick (UT VA),